Steering Meeting Minutes

April 20, 2023 – 3:00-4:00 PM Eastern

In attendance

Aakanksha Singhvi, Steering Committee advisor
Balint Kacsoh, GSA Engagement staff
Hassan Bukhari, Multimedia co-chair
Jessica Vélez, GSA Engagement staff
Jessie MacAlpine, Communication and Outreach co-chair
Jillian Freese, Accessibility co-chair
Uyen Linh Ho, Community and Membership Engagement co-chair
Walid Mawass, Community and Membership Engagement co-chair

In absence

Caroline Aragón, Communication and Outreach co-chair

David Peede, Multimedia co-chair

Jadson C. Santos, Career Development co-chair

Jordan Ward, Steering Committee advisor
Julio Molina Pineda, Policy and Advocacy co-chair
Pravrutha Raman, Accessibility co-chair
Shreyasi Mukherjee, Policy and Advocacy co-chair
Will Barr, Career Development co-chair

Agenda
1. Admin updates
   a. TAGC24 planning is underway at GSA
      i. All organizing and support efforts are geared toward TAGC24
   b. All new projects are on hold
      i. Project proposals are welcome throughout the year.
      ii. Please let members of respective committees know that we are happy to help with proposals, we just won't be able to launch new projects this year unless it's a high need

      c. Upcoming training programming
         i. Academic writing workshop
         ii. Developing an Academic CV/Resume
         iii. FASEB Science Policy Course
            1. Co-chairs: Please send a reminder to your members: applications due tomorrow (4/21)!

2. TAGC24 Follow-Up. Commitee co-chairs, please let engagement staff know what programming your subcommittee might want to bring!
      a. Which event(s) ECLP can or will lead
         i. ECLP reps can also join other Engagement events if they want!
      b. Capitol Hill Day (in-person)
         i. Policy and Advocacy
         ii. Lead: Lynn Marquis of Coalition for Life Sciences
      c. Conference Success Tips and Welcome (hybrid)
         i. Community and Member Engagement
      d. Getting Involved in GSA's Professional Development Programs (hybrid)
         i. Community and Member Engagement
      e. Accessibility workshop (virtual or in-person? Please discuss on your committee)
         i. Accessibility
      f. Career Exploration Panel (virtual)
         i. Career Development
      g. Multimedia workshop?
         i. Can also incorporate into our other Engagement events
      h. Communication and Outreach workshop – this will be a virtual event

3. Any upcoming projects to let everyone know about?
      a. Career Development #WorkshopWednesday in May 2023
      b. Accessibility in STEM (AiS) workshop in June 2023
      c. Community and Member Engagement
         i. Planning to put out a call for mentees for the mentorship program
         ii. Leadership Dialogue Series
            1. Names of potential speakers have been collected
            2. Working on drafting list of questions
            3. Members are advertising on social media for potential speakers
         iii. Peer Support Group
            1. Leads of project have reached out to interested members and are working on getting the sessions up and running

2. Engagement Department: we have a Confidentiality and Non-Disclosure agreement which has been reviewed by legal and can be used for this program, which we can send to leads.
   d. Crossroads seminar - taking some time
      i. Previous lead will be taking leave until 2024 due to move and new job
      ii. Co-chairs will take on co-lead role
   e. Communication and Outreach Subcommittee is working on social media project to develop a strong social media presence
      i. Will be developing Instagram posts and reels to incorporate into GSA social media accounts
      ii. Will be initially led by co-chairs but would like to expand to ECLP at large
         1. The theme will be "What do we wish our friends and family knew?"
   f. Multimedia projects
      i. Episode 5 is about to be published
      ii. Episode 6 is almost complete, in editing process
      iii. Episode 7 is being initiated
4. Co-chair Q&A
   a. Is the Equity and Inclusion Committee planning a workshop or anything else?
   b. The Twitch links for GSA?
      i. https://www.twitch.tv/geneticsgsa/about
5. Advisor topic discussion (did not have)

Action Items

Action Item	Owners	Deadlines	Status
Reminder members about FASEB Science Policy Course	Co-chairs	4/21/23	In progress
TAGC24 Follow-Up to engagement staff	Co-chairs	5/20/23	In progress