Steering Committee Meeting Minutes

February 16, 2023 – 3:00 - 4:00 PM Eastern

In attendance

Balint Kacsoh, GSA Engagement staff
Hassan Bukhari, Multimedia co-chair
Jessica Vélez, GSA Engagement staff
Jessie MacAlpine, Communication and Outreach co-chair
Jillian Freese, Accessibility co-chair
Jordan Ward, Steering Committee advisor
Shreyasi Mukherjee, Policy and Advocacy co-chair
Walid Mawass, Community and Membership Engagement co-chair

In absence

Aakanksha Singhvi, Steering Committee advisor
Caroline Aragón, Communication and Outreach co-chair
David Peede, Multimedia co-chair
Jadson C. Santos, Career Development co-chair
Julio Molina Pineda, Policy and Advocacy co-chair
Pravrutha Raman, Accessibility co-chair
Uyen Linh Ho, Community and Membership Engagement co-chair
Will Barr, Career Development co-chair

Agenda
1. Admin updates:
    a. Dros23 is taking place at the end of this month!
        i. A note to members of the ECLP—at this time, the GSA staff will be slow to respond during this time.
2. Steering Committee meeting day and time change:
    a. The current majority: 3rd Thursday of the month from 11-12 AM EST
    b. A when2meet poll will be sent out to committee members to mark their availability.

3. A reminder to ECLP members: Standard CV/resume language document is currently being assembled. Committee members, please provide comments and suggestions by the March 2023 Steering Committee meeting for projects and/or skills to include.
4. Ongoing and upcoming subcommittee projects
    a. Accessibility Subcommittee
        i. Resource guide for event planning/presentation design/public-facing deliverable
            1. Tips for how to make accessible
            2. Accessibility in STEM (AiS) workshop series
                a. The goal of the committee is to provide 2-3 workshops in 2023
        ii. Blog posts as a summary of the tips and advice for increasing accessibility
            1. This could be added to the Career Dev Toolkit. Accessibility will check with the Career Development Subcommittee about this possibility.
        iii. GSA survey accessibility responses are needed.
            1. Once receive results will review and determine if actionable steps are needed
            2. Goal: make accessibility a central tenet to any events and activities
        iv. This subcommittee is uniquely designed to be more collaborative with other subcommittee projects, please reach out if you or your members need any support or have questions
    b. Career Development Subcommittee
        i. Current plans are to provide more #WorkshopWednesday series throughout the year, in addition to conference events, such as Dros and Worm. Future plans will include TAGC24.
    c. Communication and Outreach Subcommittee
            1. The subcommittee has not yet been able to have its first 2023 meeting; however, it is scheduled for next week.
        ii. ECS Newsletter curation project
            1. Reminder to all members - please share any events, resources, etc. which are valuable to early career scientists!
            2. Engagement staff is able to access permanent links for the resource sections of the newsletter - let members know to contact engagement staff if they want this link!
            3. Will send to future section writers moving forward
    d. Community and Membership Engagement Subcommittee
            1. The co-chairs have worked on assigning new project leads
            2. Every project has 2 leads - 1 from old and 1 from new cohort
                a. Co-chairs will serve as shadow lead/project support
        ii. GSA Conferences events

1. Dros23 preparation underway
   a. The subcommittee is planning programming for the conference in virtual formatting.
2. ECLP Alumni Mentorship Program
   a. Will pair ECLP alumni and current members. This is aimed to start this summer.
3. Peer Support Program
   a. We have at least 19 people signed up
   b. An advisor has also been identified and will help with this project with a proposed start date of summer 2023
   iii. Crossroads Seminar Series
   1. Former members are still working with subcommittee to help with development
   iv. Leadership and Dialogue Project
   1. Former members are remaining to help get this project underway
e. Multimedia Subcommittee
   1. First meeting was last month
   2. Next scheduled for next week
   3. Episode for *Genetics in Your World* in progress
      a. Interview with Francis Collins
   ii. Cross-promotion opportunity: include video as well to go along with podcast
   1. The video needs processing and approval but the goal is to branch out further.
   iii. Early Career Spotlight
   1. Highlight ECS on the job market during career transitions
   iv. A Science communication series project for K-12 students
   1. The goal of this is to motivate younger audiences. [OBJ]
   2. The subcommittee is working on developing buffer episodes
      a. Example: year in review of genetics research
   3. The subcommittee is currently working on list of scientists to interview for this
f. Policy and Advocacy Subcommittee
   i. Creating article/blog post series on science and society
      Example: GSA-wide survey on questions regarding science policy and GSA, ethical topics (CRISPR and gene editing, etc.) Potentially use survey to set up town halls/group discussions on specific topics
   ii. Policy Fellowship Database updates
   1. The subcommittee has been working hard to simplify the interface, by using Google Docs instead of a website. Further simplification is also underway.

2. Example: binary information (stipend yes/no, etc.)
        iii.   International Science Policy Spotlight series
                1. The subcommittee is thinking of other countries to focus on
                2. UK and Canada are current focuses, will also use GSA
                   demographics to consider other regions/countries
        iv.   Science policy interview series
                1. Many members finalizing their interviews
    5. Co-chair Q&A and advisor topic discussion
        a. List topic here (no specific discussion notes, just the topic)

Action Items

Action Item	Owners	Deadlines	Status
Standard CV/resume language document comments and suggestions	Co-chairs	3/16/23	In progress
Vote for Steering Committee time change	Co-chairs	3/1/23	In progress