

# Steering Meeting Minutes

January 20, 2022

## In attendance

### GSA Staff:

Jessica Vélez  
Erin Suderman

### Advisor

Aakanksha Singhvi

### Cochairs:

Balint Kacsoh  
Jiae Lee  
Karyn Onyeneho  
Katherine Maniates  
Kaushal Kumar Bhati  
Madhu Sadanandappa  
Małgorzata Gazda  
Molly Matty  
Oindrila De  
Şeyma Katrinli

### ECS Board Representatives

Nicole Torosin

## Meeting Notes

1. ECLP Applicant List
  - a. All interviews completed!
    - i. Overview of applications and cohort
  - b. Confirmation of subcommittee assignments
    - i. Confirmed with:
      1. Accessibility
      2. Multimedia
      3. Policy and Advocacy
      4. Communication and Outreach

- c. Confirmation of co-chair invitation
  - i. Applicants in purple are approved by Engagement and indicated interest in co-chair role
  - ii. Mark the name of your chosen co-chair in **bold**
    - 1. Policy and Advocacy is deferred for 1 month**
  - iii. Set up meetings for:
    - 1. Accessibility
    - 2. Community and Membership Engagement
  - iv. Confirmed with:
    - 1. Accessibility
    - 2. Multimedia
    - 3. Communication and Outreach
- d. Orientation Meetings
  - i. Tuesday, February 1 at 1pm EST
  - ii. Tuesday, February 8 at 1pm EST
  - iii. Tuesday, February 15 at 1pm EST
- 2. Application Feedback
  - a. Changes and suggestions for the application process
    - i. Include co-chairs on invitation
    - ii. Standardize ECS considerations
      - 1. X years from graduation?
      - 2. Should there be a limit?
      - 3. For further discussion in next month's meeting
      - 4. Anyone under Assistant Professor
      - 5. Excluded if applicant has an R grant
      - 6. Current job is not terminal career position
    - iii. What are your career goals -> what are your short- and long-term career goals?
    - iv. Leadership skills to gain - leadership skills they bring in as well
    - v. Ask additional questions for if they are selected for 2nd or 3rd preferred subcommittee
    - vi. Rubric:
      - 1. redesign the application questions based on rubric to match what we're asking for, make sure these match
      - 2. Consider adding career goals (short- and long-term?)
        - a. <https://genetics-gsa.org/career-development/>
    - vii. Application question response length: increase/decrease from 300 words? Remain the same?
      - 1. Temperature check: 300 word works
- 3. ECLP Representatives completing tenure
  - a. Virtual Welcome and Networking
    - i. Friday March 11 @ 1-2 pm EST
    - ii. Topics for breakout rooms?
  - b. Alumni and advisors to be invited

4. Reminder: ECLP Cohort Year
  - a. Applications will reopen at the end of August 2022
    - i. 1 month OK to review apps?
  - b. Moves application season and processing 1 month up
5. Co-chairs completing their ECLP tenure!
  - a. Adelita Mendoza
  - b. Katherine Maniates
  - c. Małgorzata Gazda
  - d. Molly Matty
  - e. Şeyma Katrinli

## Action Items

1. Updates to be made for ECLP application
2. Jessica will follow-up on scheduling for Accessibility and Community & Membership Engagement co-chair meetings
3. Policy & Advocacy will defer co-chair selections for one month and touch base with Engagement in February/March.
4. Engagement will complete accept/reject notifications by end of January