Steering Meeting Minutes

July 21, 2022 at 3 PM Eastern

In attendance

GSA Staff

Balint Kacsoh
Jessica M. Vélez
Vincent Price

Advisors

Co-chairs

Jadson Carlos dos Santos
Jillian Freese
Julio Molina Pineda
Kaushal K Bhati
Madhumala Sadanandappa
Mubaraq Opoola
Oindrila De
Uyen Linh Ho

ECS Representatives to the Board

Guest

Molly Matty

In absence

GSA Staff

Advisors

Aakanksha Singhvi

Jordan Ward

Co-chairs

Caroline Aragón
Jiae Lee
Lita Bozler (on hiatus)
Riley Kellermeyer

ECS Representatives to the Board

Jacob Ortega
Nicole Torosin

Agenda Items

1. Round Table: 1 positive from the past month
2. Proposal Discussion: Recognizing Contributions of ECLP Members
    a. Leads: Molly Matty, Madhumala Sadanandappa, Kaushal Bhati
        i. 2 years of service to the GSA as part of the GSA. The goal–after 2 years of service, members get 1 year of free membership to maintain engagement longer term.
        ii. Note: framing the argument as service to the ECLP is rewarded as a free membership for 1 yr
        iii. Potential alternative: Propose model that fits recruitment methods for cohorts. Meaning, not everyone gets the free membership. Rather, those that contribute X amount. Application process, award 15 people. Individuals have to apply to the membership. Potentially 5 criteria; must have contributed to 2 categories at minimum. Leave open in terms of survey to demonstrate contributions across ECLP (not subcommittee specific).
            a. **Note, can propose both approaches; A) all 30+ members get free membership or B) application process for 15 members.**
        iv. Questions:
            1. What is the cost to give free membership?
                a. More of a question on return of investment
                b. Mayay be better to highlight contributions of the members, rather than the financial breakdown
            2. Who will curate past members list ←getting list, maintaining list, see if past folks use their membership in terms of publications/conferences/etc (how is GSA membership used, separate from ECLP representative; after ECLP tenure)
                a. Engagement staff
            3. Review ECLP alumni list for:

          a. Alumni who are active GSA members

          b. Alumni who are part of ECLP panels, etc.

3. ECLP Application Season!
    a. Timeline

Item	Date
ECLP Application Open	August 15, 2022
ECLP Application Close	October 14, 2022
Applications sent to Steering Committee for Review	October 17, 2022
Application Reviews Due	November 18, 2022
ECLP Interview by Engagement	November 21-December 9 2022
Invitations and Subcommittee Assignments Finalized	December 13, 2022 (Steering Committee Meeting)
Applicants Notified	December 19, 2022

    b. Discussion:
        i. Suggestions for advertising/groups to contact
        ii. ECLP Application Rubric Review
            1. **Subcommittee fit:** reword to be specific subcommittee. Indicate which of the two committees desired the applicant would be better on
            2. Should remove language about liaisons from the Accessibility & Disability Advocacy Subcommittee description
            3. Should rubric be available to applicants? Co-chairs on call say that this would increase transparency. If not the whole rubric, we can provide generic criteria of scoring (summary for each section). By having summaries and not particular components, this prevents rubric overfitting.
            4. Changing language of leadership experience in rubric v application.
            5. Separate this section for those who want a co chair position. Keep something to probe motivation (look at and analyze volunteer experience): overall motivation score ←based on last question of the application. How will applicant become part of the ECLP long term (question 13/14)
            6. Additional scoring category: commitment to growth; motivation; ability to work in a team
        iii. Application Review and Feedback

1. Overall motivation score ←based on last question of the application. How will applicants become part of the ECLP long term? What is long term vision?
2. Perhaps we should indicate questions on the website ahead of time (have an ECLP application section on the website outlining what applicants will need to write). This way, applicants know after question 14 (on the following page) is a demographic question series rather than additional writing prompts.
3. For the longer term–what should be classified as an early career scientist? 10 yr postdoc is ok? Research associate is used for visa reasons (instead of postdoc). **Postdoc/research associate terms used for application**

    iv.   Dates for virtual meet and greets for prospective applicants

1. Creating time and contacts during the advertisement processes for applications ie provide contacts that people can reach out to and ask for feedback i.e. Kaushal will volunteer on advising people how to make their application better
   a. A Twitter thread to inform people
   b. A link to approaching people who could help. Link could feed to a contact document that people can reach out to.
      i. Mini database of ECLP reps with some demographic info that prospective applicants can reach out to and ask questions about the application process
      ii. Several successful applications could be shared as well to provide guidance for applicants (could be very distinct to prevent simple copy and paste jobs)
         1. Alternative is you have to contact volunteers for their past application process
         2. Alternative is to mention expectations
            a. **Action Item**: work on sample application with description of what goes into application
               i. Send to committee by next Thursday

Action Items

Action Item	Owners	Deadlines	Status
Update ECLP Application Rubric per Steering Committee	Engagement Staff	August 1, 2022	In Progress

suggestions			
Update ECLP Application per Steering Committee suggestions	Engagement Staff	August 1, 2022	In Progress
Create Google Sheet of ECLP representative contact information for potential new members to reach out to	Engagement Staff	August 1, 2022	In Progress
Create ECLP application checklist	Engagement Staff	August 1, 2022	In Progress