

Steering Meeting Minutes

June 21, 2023 – 12:30-1:30 PM Eastern

In attendance

Aakanksha Singhvi, Steering Committee advisor
Balint Kacsoh, GSA Engagement staff
David Peede, Multimedia co-chair
Hassan Bukhari, Multimedia co-chair
Jadson C. Santos, Career Development co-chair
Jessica Vélez, GSA Engagement staff
Jessie MacAlpine, Communication and Outreach co-chair
Jillian Freese, Accessibility co-chair
Julio Molina Pineda, Policy and Advocacy co-chair
Pravrutha Raman, Accessibility co-chair
Shreyasi Mukherjee, Policy and Advocacy co-chair

In absence

Caroline Aragón, Communication and Outreach co-chair
Jordan Ward, Steering Committee advisor
Uyen Linh Ho, Community and Membership Engagement co-chair
Walid Mawass, Community and Membership Engagement co-chair

Agenda

1. Admin updates
 - a. Monthly meetings: record and make available to members for 1 month
 - i. Steering Committee meeting is part of this update
 - b. GSA scheduling:
 - i. June 24th - 28th: Worm23 conference
 - ii. July 4th: GSA closed for US Independence Day
 - iii. June 29th - July 9th: Jessica out for vacation

- iv. July 12-13: GSA Board of Directors meeting
- 2. GSA Board of Directors Steering Committee report
 - a. 1 page for updates - high level only.
 - b. Review Steering Committee report here
- 3. ECLP Application season is coming!
 - a. Feedback from our 2nd year co-chairs about application review
 - i. Ensure that rubric matches application questions
 - ii. Co-chair selection: use the second interview to discuss subcommittee-specific plans
 - 1. Example: engaging members, admin tasks related to co-chair
 - iii. Weighting applicants without subcommittee specificity but high enthusiasm versus those with specificity but not as much enthusiasm is difficult
 - iv. Co-chairs could discuss going in: number of excited for ECLP versus excited for subcommittee specifically
 - 1. Have advisors also meet with co-chair applicants for their thoughts?
 - v. Advisor suggestion: can also reach out to co-chairs for guidance on applications and helping with decisions
 - b. Ideas for program marketing outside of GSA channels
 - c. Review and make comments by July Steering Committee meeting:
 - i. ECLP Application
 - ii. ECLP Application rubric
 - iii. ECLP Application Checklist
- 4. Co-chair Q&A
 - a. Discussion of ECLP application review process
- 5. Advisor discussion topic
 - a. Postdoc to other career transitions

Action Items

Action Item	Owners	Deadlines	Status
Review Steering Committee Report	All Co-chairs	7/1/23	In progress
Review ECLP application	All Co-chairs	7/19/23	In progress

