Steering Meeting Minutes

March 16, 2023 – 3:00-4:00 PM Eastern

In attendance

Balint Kacsoh, GSA Engagement staff
Caroline Aragón, Communication and Outreach co-chair
Hassan Bukhari, Multimedia co-chair
Jadson C. Santos, Career Development co-chair
Jessica Vélez, GSA Engagement staff
Jordan Ward, Steering Committee advisor
Shreyasi Mukherjee, Policy and Advocacy co-chair
Walid Mawass, Community and Membership Engagement co-chair

In absence

Aakanksha Singhvi, Steering Committee advisor
David Peede, Multimedia co-chair
Jessie MacAlpine, Communication and Outreach co-chair
Jillian Freese, Accessibility co-chair
Julio Molina Pineda, Policy and Advocacy co-chair
Pravrutha Raman, Accessibility co-chair
Uyen Linh Ho, Community and Membership Engagement co-chair
Will Barr, Career Development co-chair

Agenda

1. Admin updates
   a. Individual Development Plan (IDP) training is coming later this year and will be available for ECLP members to enroll in.
      i. Target: Starting in Fall 2023
      ii. Will start a test cohort next week - Jordan Ward will be joining to help us improve the training
b. Twitch channel updates
   i. We intend to incorporate ECLP representatives as interviewees
   ii. This can be considered interview series via Twitch
   iii. We are aiming for a summer 2023 start date

c. Video recording tips and tricks. These are for any committee member who is
doing some type of recording for a project with an audio or video deliverable,
including seminars and/or YouTube posts.
   i. Apple air Pods don't seem to connect well with Zoom - check audio, if
      possible, ahead of the recording or presentation. The effect of the
      audio can make the speaker sound underwater. Please consider using
      a different speaker set
   ii. Zoom takes a few seconds to change the video image to who is
       speaking. Please pause and wait for the change.
   iii. Google Slides screen sharing via Zoom - if the bar is yellow instead of
       green, the screen is not being shared correctly
   iv. Let Engagement Department know if you'd like some branding for the
       videos
   v. Otter.ai for Steering appears to be glitching - we will troubleshoot!

2. TAGC brainstorming
   a. Programs we could consider offering to postdocs and graduate students. See
      suggestions below:
      i. Open a Slack workspace channel to share ideas and brainstorm
      ii. A panel on chalk talks for the academic job search
         1. Clarify the process, how to find out institution-specific
            requirements, etc.
      iii. Capitol Hill Day - can this be more open?
         1. Engagement staff have reached out to Lynn Marquis who has
            agreed to arrange again, will be in touch later this year. Was
            application-based last year

3. Any upcoming projects from the subcommittees to let everyone know about?
   a. Communications subcommittee has a social media outreach project. Will be
      meeting with GSA Comms to discuss logistics of potential social media
      accounts and/or integration into GSA accounts
   b. Community and Membership Engagement has three projects that
      subcommittee is working to revive
      1. Handed off to new co-leads
      ii. Crossroads seminar with different organism systems
         1. Grouped by biological process
         2. Approved by GSA already
      iii. Leadership seminar/project
1. Inviting speakers to give information management skills, leadership skills, etc.

   iv. Peer Support Groups - available to all ECLP members
       1. Will rotate different topics

   v. CME is leading E&I training discussions

c. Multimedia subcommittee is about to take on 2 new projects
   i. K-12 podcast series
   ii. I am working on outlining podcast series; logistics, etc.
   iii. Prominent geneticist interviews
   iv. Early career geneticist interviews
   v. The G3/GENETICS authors as potential interviewee pool

d. Career development subcommittee is focused on Career Exploration Panel and #WorkshopWednesday
   i. Will be meeting to discuss challenges and opportunities
   ii. Begin organizing next #WorkshopWednesday

e. Policy and Advocacy meeting was earlier this week
   i. Subcommittee members have almost finished updating the Science Policy Fellowship database
   ii. Test link sent to subcommittee
   iii. Do some of the filters need clarification?
   iv. Working on International Science Policy Spotlight series
      1. Currently blog posts are focused on UK and Canada
      2. Aim: reach out to African countries
         a. Perhaps committee can work on connecting policymakers from Nigeria and other African countries

v. Ethical boundaries in modern genetics
   1. What would be the most important questions to ask?
   2. How to design the survey to be sent?
   3. Identification or project lead is key.

4. Co-chair Q&A
   a. What is the process for project submission and final approval?
      i. Submission of a project to GSA needs approval by the Communications Department, then final approval by the executive director.

5. Advisor topic discussion

Action Items

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<tr>
<th>Action Item</th>
<th>Owners</th>
<th>Deadlines</th>
<th>Status</th>
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| TAGC24 Follow-Up to engagement staff | Co-chairs | 5/20/23 | In progress |