

# Steering Meeting Minutes

October 21, 2021

## Attending

### GSA Staff:

Erin Suderman  
Rachel Fairbank  
Jessica Vélez

### Advisor

Jordan Ward  
Aakanksha Singhvi

### Cochairs:

Balint Kacsoh  
Katherine Maniates  
Kaushal Kumar Bhati  
Madhumala Sadanandappa  
Malgorzata Gazda  
Molly Matty  
Oindrila De  
Seyma Katrinli

### ECS Board Representatives

Nicole Torosin

## Agenda Items:

1. Round Table: 1 positive from the past month
2. [ECLP Co-Chair Guidelines and Expectations](#)
  - a. Final review
  - b. Document approved
3. [General Early Career Leadership Program Guidelines + Expectations](#)
  - a. Review and feedback
  - b. Intended as overall guidelines - each subcommittee will continue to have subcommittee level guidelines as well
  - c. Document approved
4. ECLP Applications

- a. [Rubric](#) review and finalization
  - b. [Timeline](#)
  - c. Molly: For the meet and greets - do you think you'll have more in the week leading up to the deadline?
    - i. Jessica: not planning on more due to time limitations
      - 1. Clarification of weekly meetups
  - d. Number of members per subcommittee
    - i. Accessibility and Disability Advocacy
      - 1. Co-chair and 3-4 members
    - ii. Career Development
      - 1. 1 co-chair + 4 members
    - iii. Communication and Outreach
      - 1.
    - iv. Multimedia
      - 1. 1 co-chair and 2-4 members
    - v. Community and Membership Engagement
      - 1. Co-chair and 4-5
    - vi. Policy and Advocacy
      - 1. Co-chair and 6-8 members
5. Steering Advisors Discussion
- a. Rotating moderators for discussion
  - b. New topic each Steering Committee meeting
    - i. What does a lab checkbook look like? How does managing lab finances look?
    - ii. How do you prepare to become a PI?
    - iii. How do you develop a backup plan if academia doesn't work out? What should a backup plan be?
  - c. First topic: What do you see as the benefit of having Jordan and Aakanksha sitting on the Steering Committee?
  - d. Sign up for topics through February 2022:  
<https://docs.google.com/spreadsheets/d/1ZGfCwoluyyHROjHigo67hIGwnMHGAzVeD0fyHWhN5UE/edit?usp=sharing>
    - i. Stopped at February due to new co-chairs joining the program
6. Peer Support Group
- a. Engagement Proposal underway
    - i. <https://www.biorxiv.org/content/10.1101/2021.10.16.464662v1>