Steering Meeting Minutes

September 20, 2023 – 12:30-1:30 PM Eastern

In attendance

Abhinava Mishra, Career Development co-chair
Balint Kacsoh, GSA Engagement staff
David Peede, Multimedia co-chair
Hassan Bukhari, Multimedia co-chair
Jessica Vélez, GSA Engagement staff
Jessie MacAlpine, Communication and Outreach co-chair
Jillian Freese, Accessibility co-chair
Jordan Ward, Steering Committee advisor
Julio Molina Pineda, Policy and Advocacy co-chair
Uyen Linh Ho, Community and Membership Engagement co-chair

In absence

Aakanksha Singhvi, Steering Committee advisor
Caroline Aragón, Communication and Outreach co-chair
Jadson C. Santos, Career Development co-chair
Pravrutha Raman, Accessibility co-chair
Shreyasi Mukherjee, Policy and Advocacy co-chair
Walid Mawass, Community and Membership Engagement co-chair

Agenda

1. Introductions
   a. Welcome new Community and Member Engagement co-chair Reminder to subcommittee members to let engagement staff know about publications so that we may promote it in the early career scientist weekly newsletter!

2. 2023 ECLP + PMI Board Member Topic-Based Discussions:
<table>
<thead>
<tr>
<th>Discussion Topic</th>
<th>Moderators</th>
<th>Date and Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>How to approach the academic job search (Research-Intensive and Primarily Undergraduate Institution)</td>
<td>Tracy Johnson, University of California Los Angeles Teresa Lee, University of Massachusetts, Lowell</td>
<td>Tuesday November 7 from 1:00 PM - 1:45 PM Eastern</td>
</tr>
<tr>
<td>Building a support system for international researchers</td>
<td>Duojia Pan, University of Texas Southwestern Medical Center</td>
<td>Tuesday November 9 from 1:00 PM - 1:45 PM Eastern</td>
</tr>
<tr>
<td>Collaboration across fields and institutions</td>
<td>Folami Ideraabdullah, University of North Carolina School of Medicine Mariana Wolfner, Cornell University</td>
<td>Wednesday November 15 from 2:00 PM - 2:45 PM Eastern</td>
</tr>
<tr>
<td>The GENETICS and G3 Editors in Chief discuss publishing</td>
<td>Howard Lipschitz GENETICS Editor In Chief University of Toronto Lauren McIntyre G3: Genes</td>
<td>TBD</td>
</tr>
<tr>
<td></td>
<td>Genomes</td>
<td>Genetics Editor in Chief University of Florida, College of Medicine</td>
</tr>
<tr>
<td>Equity and Inclusion</td>
<td>TBD</td>
<td>TBD</td>
</tr>
</tbody>
</table>

- Note: Engagement will be sending calendar invites for these events. These are not to be recorded due to privacy reasons. These meetings are optional.

3. Review of ECLP Application Process - timeline below
   a. 19 applications received so far
   b. Co-chairs: Please reach out and confirm if any 2nd year representatives will remain for a 3rd year
      i. If they started a project recently and would like to finish project in the form of a 3rd year
      ii. Co-chairs, please ask your members to see who wants to stay for a 3rd year. The criteria are that they have something pending and/or finishing getting something off of the ground. Please have them email engagement staff.
   c. We would like to do a Twitch stream to discuss ECLP and help answer any questions from the audience
a. Goal of when we will have this: October 10 3:00 PM Eastern stream with 3 volunteers from 3 different subcommittees

4. Advisor Recruitment is needed:
   a. Terms are ending 2023-12-31:
      1. Steering Committee
         2 new advisors needed
      2. Accessibility
         a. 2 new advisors needed
      3. Career Development
         a. 2 new advisors needed
      4. Communication and Outreach
         a. 2 new advisors needed
   If anyone has recommendations that we should reach out to, please let engagement staff know. ECLP advisors do not need to be GSA members.
   1. Survey for potential advisors
      i. Link provided to attendees
   2. We will have an orientation for new advisors.
   3. We are looking primarily for upper-level careers i.e. professors, but there are exceptions to this depending on the expertise we are looking for.

5. TAGC24 Activities Updates
   a. Accessibility organizing virtual workshop
      i. The co-chairs are the leads of this virtual workshop.
      ii. One goal is to create a series of Twitter posts. These posts will be to create image guidelines for poster accessibility.

6. Potential repeated post before each conference
   a. Before and after figure/image design
   b. Twitch programming
      iii. Multimedia will lead live interviews
   c. CME: Welcome videos will be recorded, and virtual version organized and hosted by CME
   d. Policy and Advocacy:
      iv. Policy panel
      v. Capitol Hill Day
   e. Career Development:
      vi. Virtual Career Exploration Panel
   f. Attending TAGC24:
7. Action item: Co chairs please reach out to your members to see who is attending TAGC in person
8. Co-Chair Q&A Session
   a. Advisor timeline for new advisors to join
      1. Preference: approved by mid-December
      2. Roll off is December 31st, start date would be January 1st
   b. Cross-collaboration projects with subcommittees
9. Advisor Q&A Session
   a. Topic: Advice regarding tenure-track faculty position. What to aim for and how to aim for it

### ECLP Application Process

<table>
<thead>
<tr>
<th>ECLP Process</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECLP Application Open</td>
<td>August 16, 2023</td>
</tr>
<tr>
<td>ECLP Application Close</td>
<td>October 18, 2023</td>
</tr>
<tr>
<td>Applications sent to Steering Committee for Review</td>
<td>October 23, 2023</td>
</tr>
<tr>
<td>Application Reviews Due at November Steering Committee Meeting</td>
<td>November 15, 2023</td>
</tr>
<tr>
<td>First and Second Interviews (for co-chairs)</td>
<td>November 15 - December 15, 2023</td>
</tr>
<tr>
<td>Acceptance/Non-acceptance Notifications Sent</td>
<td>December 18, 2023</td>
</tr>
</tbody>
</table>

### Action Items

<table>
<thead>
<tr>
<th>Action Item</th>
<th>Owners</th>
<th>Deadlines</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Please examine the network and think about if there would be any good candidates for potential committee advisors. Please ask members as well.</td>
<td>All co-chairs</td>
<td>9/27</td>
<td>In progress</td>
</tr>
<tr>
<td>Please reach out to members to see who is staying on for a 3rd year. Have these members email Engagement staff</td>
<td>All co-chairs</td>
<td>9/27</td>
<td>In progress</td>
</tr>
<tr>
<td>Please reach out to members to see who is attending TAGC24 in person. Have these members email Engagement staff</td>
<td>All co-chairs</td>
<td>9/27</td>
<td>In progress</td>
</tr>
</tbody>
</table>