Steering Meeting Minutes

September 20, 2023 – 12:30-1:30 PM Eastern

In attendance

Abhinava Mishra, Career Development co-chair
Balint Kacsoh, GSA Engagement staff
David Peede, Multimedia co-chair
Hassan Bukhari, Multimedia co-chair
Jessica Vélez, GSA Engagement staff
Jessie MacAlpine, Communication and Outreach co-chair
Jillian Freese, Accessibility co-chair
Jordan Ward, Steering Committee advisor
Julio Molina Pineda, Policy and Advocacy co-chair
Uyen Linh Ho, Community and Membership Engagement co-chair

In absence

Aakanksha Singhvi, Steering Committee advisor
Caroline Aragón, Communication and Outreach co-chair
Jadson C. Santos, Career Development co-chair
Pravrutha Raman, Accessibility co-chair
Shreyasi Mukherjee, Policy and Advocacy co-chair
Walid Mawass, Community and Membership Engagement co-chair

Agenda
1. Introductions
   a. Welcome new Community and Member Engagement co-chair Reminder to subcommittee members to let engagement staff know about publications so that we may promote it in the early career scientist weekly newsletter!
2. 2023 ECLP + PMI Board Member Topic-Based Discussions:

Discussion Topic	Moderators	Date and Time
How to approach the academic job search (Research-Intensive and Primarily Undergraduate Institution)	Tracy Johnson, University of California Los Angeles Teresa Lee, University of Massachusetts, Lowell	Tuesday November 7 from 1:00 PM - 1:45 PM Eastern
Building a support system for international researchers	Duojia Pan, University of Texas Southwestern Medical Center	Tuesday November 9 from 1:00 PM - 1:45 PM Eastern
Collaboration across fields and institutions	Folami Ideraabdullah, University of North Carolina School of Medicine Mariana Wolfner, Cornell University	Wednesday November 15 from 2:00 PM - 2:45 PM Eastern
The GENETICS and G3 Editors in Chief discuss publishing	Howard Lipschitz GENETICS Editor In Chief University of Toronto Lauren McIntyre G3: Genes|Genomes|Genetics Editor in Chief University of Florida, College of Medicine	TBD
Equity and Inclusion	TBD	TBD

- Note: Engagement will be sending calendar invites for these events. These are not to be recorded due to privacy reasons. These meetings are optional.
3. Review of ECLP Application Process - timeline below
    a. 19 applications received so far
    b. Co-chairs: Please reach out and confirm if any 2nd year representatives will remain for a 3rd year
        i. If they started a project recently and would like to finish project in the form of a 3rd year
        ii. Co-chairs, please ask your members to see who wants to stay for a 3rd year. The criteria are that they have something pending and/or finishing getting something off of the ground. Please have them email engagement staff.
    c. We would like to do a Twitch stream to discuss ECLP and help answer any questions from the audience

        a. Goal of when we will have this: October 10 3:00 PM Eastern stream with 3 volunteers from 3 different subcommittees

4. Advisor Recruitment is needed:
a. Terms are ending 2023-12-31:
    1. Steering Committee
       2 new advisors needed
    2. Accessibility
        a. 2 new advisors needed
    3. Career Development
        a. 2 new advisors needed
    4. Communication and Outreach
        a. 2 new advisors needed

    If anyone has recommendations that we should reach out to, please let engagement staff know. ECLP advisors do not need to be GSA members.
    1. Survey for potential advisors
        i. Link provided to attendees
    2. We will have an orientation for new advisors.
    3. We are looking primarily for upper-level careers i.e. professors, but there are exceptions to this depending on the expertise we are looking for.

5. TAGC24 Activities Updates
a. Accessibility organizing virtual workshop
        i. The co-chairs are the leads of this virtual workshop.
        ii. One goal is to create a series of Twitter posts. These posts will be to create image guidelines for poster accessibility.

6. Potential repeated post before each conference
a. Before and after figure/image design
b. Twitch programming
        iii. Multimedia will lead live interviews
c. CME: Welcome videos will be recorded, and virtual version organized and hosted by CME
d. Policy and Advocacy:
        iv. Policy panel
        v. Capitol Hill Day
e. Career Development:
        vi. Virtual Career Exploration Panel
f. Attending TAGC24:

7. Action item: Co chairs please reach out to your members to see who is attending TAGC in person
8. Co-Chair Q&A Session
    a. Advisor timeline for new advisors to join
        1. Preference: approved by mid-December
        2. Roll off is December 31st, start date would be January 1st
    b. Cross-collaboration projects with subcommittees
9. Advisor Q&A Session
    a. Topic: Advice regarding tenure-track faculty position. What to aim for and how to aim for it

ECLP Application Process

ECLP Process	Date
ECLP Application Open	August 16, 2023
ECLP Application Close	October 18, 2023
Applications sent to Steering Committee for Review	October 23, 2023
Application Reviews Due at November Steering Committee Meeting	November 15, 2023
First and Second Interviews (for co-chairs)	November 15 - December 15, 2023
Acceptance/Non-acceptance Notifications Sent	December 18, 2023

Action Items

Action Item	Owners	Deadlines	Status
Please examine the network and think about if there would be any good candidates for potential committee advisors. Please ask members as well.	All co-chairs	9/27	In progress

Please reach out to members to see who is staying on for a 3rd year. Have these members email Engagement staff	All co-chairs	9/27	In progress
Please reach out to members to see who is attending TAGC24 in person. Have these members email Engagement staff	All co-chairs	9/27	In progress